

Classifications

The classifications area shows all classifications regardless of the respective status and operation.

- [List view](#)
- [Actions](#)
- [Create classification](#)
- [Classification detail view](#)
- [Classification status](#)

List view

The list view shows all classifications regardless of status or operation. The following restrictions can be made using the filters:

- **Text search** : Filter by name or location of the company
- **My classifications** : Classifications in which you are registered as a member of the commission appear
- **Test-classifications** : only test classifications appear
- **Company** : Classifications of a particular establishment appear
- **Status** : Restriction according to a certain status
- **Expiry date from / to** : Restriction according to the expiry date

It should be noted that the filters are retained until they are reset accordingly.

Classifications

Reset filter

Catalog

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Company

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Status

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Valid from

Valid to

☐ My Classification

☐ Test Classification

Show

100

 entries

Search:

Hotel Name	Street	House Number	Zip Code	City	Criteria Catalog	Status	Star Category	Superior	Bed & Breakfast	Valid to	Action
Big Bad Berlin	Am Weidendamm	1A	10117	Berlin		Submitted	4			28.08.2024	
Hotel Mama	Dachsberg 13		4865	Nussdorf		Closed	3				
Test	Test		1234	Test		New	3		1		
Test Hotel	Teststreet	13	43534	Testcity		New					

Showing 1 to 4 of 4 entries

Previous

1

 Next

Actions

Clicking on the company name takes you to the classification view. The symbols on the right lead to the following areas:

- **Show details** : Show certain master data of this classification object
- **Send mail to company** : A single link can be sent to the hotelier by the classification society
- **Edit completed classification** : Classifications that have the status "completed" on the Reset traffic jams "submitted" to influence the data

Big Bad Berlin - 10117 Berlin - **** / 527 Points

General

Classifications

Complaints

Follow ups

History

Reset filter

Create Classification

Excel

Show

100

 entries

Search:

Created at	Valid to	Star Category	Bed & Breakfast	Superior	Catalog	Status	Action
26.08.2021 14:34:48	28.08.2024	4			Hotel	Closed	

Showing 1 to 1 of 1 entries

Previous

1

Next

Create classification

A new classification can only be made by entering a company. To do this, open the detailed view of a company and click on the Classification tab. There you will find the "Create classification" function (see picture above).

By executing this function, a new classification is created, the characteristics from the previous classification are automatically adopted and the classification view is opened.

All **unselected criteria** are automatically set to **no** when the data entry sheet is saved.

The classification can be sent to the hotel after it has been created and as long as it is in the "New" status. The mail template or the one-time link is created using the list view of the classification tab (see image below). The one-time link can be used until the classification is submitted. This means that the company does not have to fill out the classification in one go, but can also pause it.

Big Bad Berlin - 10117 Berlin - **** / 527 Points

[General](#)[Classifications](#)[Complaints](#)[Follow ups](#)[History](#)

[Reset filter](#)[Create Classification](#)[Excel](#)

Show entries

Search:

Created at	Valid to	Star Category	Bed & Breakfast	Superior	Catalog	Status	Action
26.08.2021 14:34:48	28.08.2024	4			Hotel	Submitted	   

Showing 1 to 1 of 1 entries

[Previous](#)[1](#)[Next](#)

Classification detail view

A classification view is divided into the following areas:

- **Header area:** Representation of the status of the degree of completion and points reached, possible feature search, saving
- **General property features:** All general information such as the number of rooms and suites can be entered in this area
- **Categories:** The categories reflect the main groups of the criteria catalog and can be selected with one click
- **Action bar:** possibility of saving, submitting the classification and also the possibility of going back to the company
- **Conclusion:** At the end of the classification, the total point achieved and the star category achieved are displayed. Minimum criteria not achieved in the individual star categories are marked with a red exclamation mark.

The number of points, minimum criteria not met and the star category achieved is calculated and displayed live when you fill out the form.



Hotel - Big Bad Berlin - BBB Ltd.
Am Weidendamm 1A
10117 Berlin

527 Points

Achieved Hotel Category: ★★★★★



Save

General Hotel Info

Reception and Services

Rooms

Gastronomy

Event Facilities (MICE)

Leisure

Quality and Online Activities

General Criteria

Bed & Breakfast

Yes

No

A bed and breakfast is a hotel that offers accommodations, breakfast, drinks and at most small meals. In this case, the minimum criteria "dining service" and "restaurant" are not applied. The answers to questions 204-208 may be omitted in these cases. A hotel garni can only reach the 4-star area. Each commercial use must therefore have the addition of "garni" or "bed and breakfast" in addition to the indication of the stars. The required minimum score per category is reduced by 20 for garni establishments.

Number Single Rooms

Number Double Rooms

Please enter here all double rooms and junior suites, etc., but no suites - see explanation for number of suites.

50

Number Suites

No junior suites. Suites consist of at least two mutually separated rooms, one of which is furnished as a living area and one as a sleeping area. The separation does not have to exist in a door; A breakthrough between two rooms is also enough. An apartment in a dependance is basically not a suite. To ensure that the guests in a suite can fully enjoy the services of the establishment, the suites must be located in the hotel itself.

Number of Beds

100

Number of floors, including ground floor

Number of floors, including ground floor

3

Criteria

Back to company

Save

Classify

Classification status

In the detailed view of a classification, various options can be selected using the "Status" selection area (see figure). The statuses are explained below:

Status	How is it set?	Meaning
New	In the case of a new installation by a committee member or via the test classification	The classification process is initiated
Submitted	Is set by the hotelier or the commissioner using the "Submit" button on the questionnaire	A test classification has been submitted
Closed	Is by the button "Classify" in Questionnaire set by the commissioner	The classification process is fully completed

