

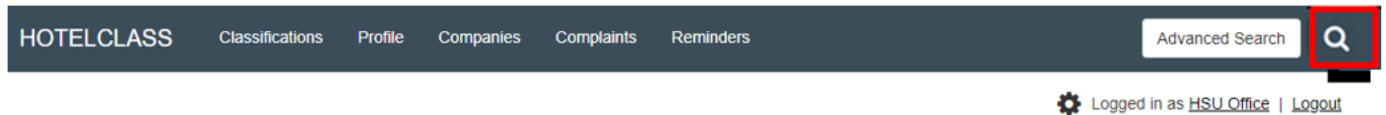
Header

The user interface or the start page can be divided into various sub-items. Each of these sub-items contains different functions and options. Due to the complexity of some areas, these are dealt with in separate chapters.

- [Global search](#)
- [Dashboard](#)
- [Advanced Search](#)
- [Complaints](#)
- [Reminders](#)

Global search

Using the global search, the required information can be found in the areas of companies, classifications, resubmissions, complaints and profiles in the respective selected client. By selecting and clicking on the search result you require, you will be taken directly to the detailed view.



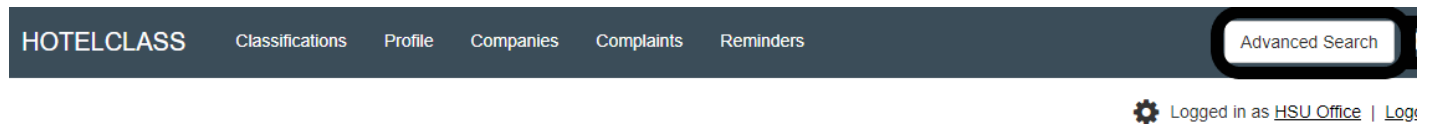
Dashboard

The dashboard provides statistical information and shows the status of the verified data in the respective federal state.

The listed aspects under the sub-item statistics can also be used as a quick start. The filters are set so that only entries are displayed that are relevant and activated for the logged in user.

Advanced Search

Using the advanced search, all of the companies stored in the system can be filtered according to specific criteria or hints. The results can be displayed either via an Excel list or directly in the system.



Various search factors can be entered into the search mask, e.g. catalog versions, parts of company names, street, zip code, status of the classification, etc.



Companies

BETA-VERSION ([Info](#))

— Gespeicherte Filter einblenden —

Allgemeine Filter

Hotel name

Hotel name

Street

Street

City

City

Star Category

--

System Code

System Code

Rank

--

Chains/Commercial

--

Valid from

Zip Code

Zip Code

County

County

Status

--

OID

OID

Region

--

Company name

Company name

Valid to

Search

In addition to the "normal search display", there is also the search using the Excel function or export. For the

Excel search gives you more search criteria. The search can be refined very much using the various search criteria, and an Excel export can also be carried out afterwards.

Again, all data is in an Excel sheet, provided they are stored in the database. In addition, there is the option of narrowing down the search using certain "criteria". To do this, select the desired catalog version and define the characteristics.

Criteria filter

Catalog

--

- ☐ Search
- ☒ Excel

Felder

- ☐ ID
- ☐ Client
- ☐ Name
- ☐ Street
- ☐ House Number
- ☐ Zip Code
- ☐ City
- ☐ County
- ☐ Rank
- ☐ Region
- ☐ Company Name
- ☐ Chains/Commercial
- ☐ Status
- ☐ Criteria Catalog
- ☐ Star Category
- ☐ Superior
- ☐ Gami
- ☐ Valid To
- ☐ OKZ
- ☐ Points
- ☐ Classification Date
- ☐ Clearing Date
- ☐ Tags

Weitere Informationen

- ☐ Contact
- ☐ Email
- ☐ Telephone
- ☐ Mobile
- ☐ Fax
- ☐ Internet
- ☐ Direct booking URL
- ☐ Trust You ID
- ☐ DEHOGA-Member
- ☐ Dependence
- ☐ Created at
- ☐ Edited at
- ☐ Not publishable
- ☐ Label sent date
- ☐ Number of single rooms
- ☐ Number of double rooms
- ☐ Number of suites
- ☐ Number of beds
- ☐ Number of floors

Complaints

The list view shows all complaints. The following restrictions can be made using the filters:

- **Text search** : Filter by title and description of a complaint
- **My companies** : Companies in which you are registered as a commission member appear
- **Complaint category** : filter according to the category specified in the complaint
- **Status** : A distinction can be made between open, in progress and closed
- **Excel** : the companies can be exported in a list via the output

By clicking on the hotel name you get to the complaint detail view.

New complaints can be created via "Create complaint".

Logged in as [LSD Online](#) | [Logout](#)

Complaints

Reset filter

Create Complaint

Excel

☐ My Complaints

Company

--

Complaint Category

--

Status

--

Show

100

 entries

Search:

Hotel Name	Street	House Number	Zip code	City	Valid to	Last Name	First Name	Created at	Status
Big Bad Berlin	Am Weidendamm	1A	10117	Berlin	28.08.2024	Test	Test	27.08.2021	Open

Showing 1 to 1 of 1 entries

Previous

1

Next

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Reminders

This tool is important to manage a larger number of classifications or complaints, especially if the companies still have to submit documents and evidence.

These appointments can be recorded and maintained within the system.